



Lincoln Street School
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Assistant Superintendent
Sara Smith

Board Members

Natalie Behr TCDE Representative
Linda Houchins TCDE Representative
Kelley Dolling Tehama Co. Community Representative
Jillian Kelly LSS Parent Representative

**Lincoln Street School
Governance Committee
Meeting Minutes
June 22, 2023**

The meeting of the Lincoln Street School (LSS) Governance Committee was held on the above date. All members were present with the exception of Natalie Behr.

- Call to Order** 1. Meeting called to order at 10:00 A.M. by Sara Smith.
- Roll Call & Pledge of Allegiance** 2. Pledge of Allegiance led by Trish Hogan.
- Consent Agenda** 3.1 **Approval Agenda.** Motion to approve the Agenda by Jillian Kelly with a second by Kelley Dolling. Motion carried unanimously.
- Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith
Noes:
Absent: Natalie Behr
- 3.2 **Approval of Minutes.** Motion to approve the Governance Committee Minutes from May 8, 2023 by Jillian Kelly with a second by Linda Houchins. Motion carried unanimously.
- Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith
Noes:
Absent: Natalie Behr
- 3.3 **Approval of Special Meeting Minutes.** Motion to approve the Special Meeting Minutes from June 21, 2023 by Linda Houchins with a second by Jillian Kelly. Motion carried unanimously.
- Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith
Noes:
Absent: Natalie Behr
- Audience with Individuals and/or Groups to Speak** 4. None.
- School Report** 5.1 **Student Review.** Christi Deveraux shared that projected enrollment for the beginning of the 23/24 School Year is presently at 83 students. Projected enrollment includes 49 returning students and 34 new students.

- 5.2 **Tasks Accomplished.** Christi Deveraux shared the tasks that were accomplished since May's governance meeting such as the events that were held during the month of May. The alumni speaker at this year's graduation was a highlight for members.

CBO Report

- 6.1 **23/24 Admin MOU.** Lourie Larcade presented the Admin MOU. It reflects a slight increase due to the increasing costs of supplies.

Motion to approve the 23/24 Admin MOU by Kelley Dolling with a second by Jillian Kelly. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith

Noes:

Absent: Natalie Behr

- 6.2 **23/24 Tech MOU.** Lourie Larcade presented the Tech MOU. It, too, reflects a slight increase due to the increasing costs of supplies.

Motion to approve the 23/24 Tech MOU by Jillian Kelly with a second by Kelley Dolling. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith

Noes:

Absent: Natalie Behr

- 6.3 **23/24 EPA Budget.** Lourie Larcade presented the 23/24 EPA Budget.

Motion to approve the 23/24 EPA Budget by Linda Houchins with a second by Jillian Kelly. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith

Noes:

Absent: Natalie Behr

New Business

- 7.1 **23/24 School Calendar.** Added the Juneteenth holiday to the calendar.

Motion to approve the 23/24 School Calendar by Kelley Dolling with a second by Linda Houchins. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith

Noes:

Absent: Natalie Behr

- 7.2 **23/24 One-Time Payment.** Lourie Larcade shared that the 23/24 One-Time Payment of \$2,000 will go to all full-time employees and will be included on July's payroll.

Motion to approve the 23/24 One-Time Payment by Jillian Kelly with a second by Kelley Dolling. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith

Noes:

Absent: Natalie Behr

- 7.3 **23/24 Non-Certificated Salary Schedule.** Lourie Larcade shared that the 23/24 Non-Certificated Salary Schedule will reflect a 5.5% increase from last year and now includes a BA stipend of \$500/year.

Motion to approve the 23/24 Non-Certificated Salary Schedules by Linda Houchins with a second by Kelley Dolling. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith
Noes:
Absent: Natalie Behr

- 7.4 **23/24 Certificated Salary Schedule.** Lourie Larcade shared that the 23/24 Certificated Salary Schedule will reflect a 7.5% increase from last year. Additionally, the schedule was reformatted to increase interest in future job postings.

Motion to approve the 23/24 Certificated Salary Schedules by Kelley Dolling with a second by Jillian Kelly. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith
Noes:
Absent: Natalie Behr

Old Business

- 8.1 **Arts and Music Discretionary Block Grant.** The original grant amount was approximately \$60,000 but a portion of these funds will be returned. The exact percentage that will be returned is currently undetermined.

Motion to approve the Arts and Music Discretionary Block Grant by Jillian Kelly with a second by Kelley Dolling. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith
Noes:
Absent: Natalie Behr

- 8.2 **Local Indicators.** There were no changes made to the Local Indicators since it was presented during the June 21, 2023 Public Hearing.

- 8.3 **2023/2024 Local Control and Accountability Plan.** There were no changes made to the 2023/2024 Local Control and Accountability Plan since it was presented during the June 21, 2023 Public Hearing.

Motion to approve the 2023/2024 Local Control and Accountability Plan by Jillian Kelly with a second by Linda Houchins. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith
Noes:
Absent: Natalie Behr

- 8.4 **2023/2024 Budget.** There were no changes made to the 2023/2024 Budget since it was presented during the June 21, 2023 Public Hearing. Lourie Larcade shared that the budget does not include the salary schedule increases due to the negotiation timeframes. However, the schedules are accounted for and will be included in the 2nd Interim Budget later this year.

Motion to approve the 2023/2024 Budget by Linda Houchins with a second by Kelley Dolling. Motion carried unanimously.

Ayes: Jillian Kelly, Kelley Dolling, Linda Houchins, Sara Smith

Noes:

Absent: Natalie Behr

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| Discussion | 9. | The Governance Committee discussed 23/24 Governance Committee meeting dates. Trish Hogan will soon send the dates that were discussed during the meeting to the Committee for their reference. |
| Next Meeting Date | 10. | The next meeting will be held on Monday, September 11, 2023 at 3:30 P.M. |
| Adjournment | 11. | There being no further business, the meeting was adjourned by Sara Smith at 10:17 A.M. |